

Appendix 3: Hearings Procedure for 20 November, 2019

Hearing Procedure for Ethics Committee on 20 November 2019 –Councillor G Williams

1. The Independent Chair will confirm that the Committee has the report before them and has read the report and appendices. The Chair will confirm the attendance of the Independent Investigator (David Kitson) and the Independent Person, Peter Wiseman
2. The Independent Chair will invite the Independent Investigator, Mr Kitson, to outline his investigation.
3. The Independent Chair will then invite Councillor Williams to ask any questions of the Independent Investigator. The Committee will then be asked if they have any questions for Mr Kitson.
4. Councillor Williams will then be invited to state his case. The Independent Chair will then invite Mr Kitson to ask any questions of Councillor Williams. The Committee will then be asked if they have any questions for Councillor Williams.
5. The Independent Chair will invite Mr Kitson to sum up.
6. The Independent Chair will invite Councillor Williams to sum up.
7. The Independent Chair will ask the Independent Person, Peter Wiseman, for his advice.
8. The Committee will adjourn to make a decision about whether or not Councillor Williams has breached the Code and will provide reasons for the formal decision notice.
9. The Committee will return to the room and advise the Independent Chair of their decision who will then announce the decision with short reasons for the decision.
10. If the Committee decides that the Councillor has not failed to follow the Code, the Committee may then consider whether or not to make any recommendations to Council with a view to promoting high standards of conduct amongst councillors.
11. If the Committee finds that Councillor Williams has breached the Code of Conduct then the Committee will move on to consider whether or not any sanctions should be imposed.
12. The Independent Chair will ask Councillor Williams to make any representations on the question of sanctions.
13. The Committee can ask for more information from either the Councillor or the Investigating Officer in relation to the imposition of sanctions. .
14. The Independent Chair will ask the Independent Person, Peter Wiseman, for his views on the imposition of sanctions.

15. The Committee will adjourn to consider whether or not any sanctions should be imposed and what they should be
16. The Committee will advise the Independent Chair of their decision on sanctions and the Independent Chair will announce the decision.